

**BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS**



**BOARD OF DIRECTORS MEETING  
AUGUST 26, 2021**

## Acronyms for Butte County Association of Governments

ACRONYM	MEANING
AB	Assembly Bill
ACOE	Army Corps of Engineers
AFR	Accident Frequency Ratio
APS	Alternative Planning Strategy
AQMD	Air Quality Management District
ARB	Air Resource Board
AVL	Automatic Vehicle Location
BCAG	Butte County Association of Governments
CALCOG	California Association Council of Governments
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation & Air Quality
CON	Construction
CTC	California Transportation Commission
CTIPS	California Transportation Improvement Program System
DFG	California Department of Fish and Game
DOT	Department of Transportation
EIR	Environmental Impact Report
EMFAC	Emissions Factors
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GARVEE	Grant Anticipation Revenue Vehicle Program
GhG	Greenhouse Gas Emissions
GIC	Geographical Information Center
GIS	Geographic Information Systems
GPS	Global Positional Satellite
HCP	Habitat Conservation Plan
IIP	Interregional Improvement Program
IPG	Intermodal Planning Group
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LTF	Local Transportation Fund
MPO	Metropolitan Planning Organization
NAAQS	National Air Quality Standards
NCCP	Natural Community Conservation Plan
NEPA	National Environmental Policy Act
NMFS	National Marine Fisheries Service (Also NOAA Fisheries)

ACRONYM	MEANING
NOAA	National Oceanic and Atmospheric Administration Fisheries (Also NMFS)
OWP	Overall Work Program
PA&ED	Project Approval & Environmental Document
PDT	Project Development Team
PEER	Permit Engineering Evaluation Report
PL	Federal Planning Funds
PPH	Passengers Per Revenue Hour
PLH	Public Lands Highway
PPM	Planning Programming & Monitoring
PPNO	Project Programming Number
PS&E	Plans, Specifications & Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account
PUC	Public Utilities Code
R/W	Right of Way
RFP	Request for Proposals
RHNA	Regional Housing Needs Allocation
RHNP	Regional Housing Needs Plan
RIP	Regional Improvement Program
RTAC	Regional Target Advisory Committee
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SACOG	Sacramento Area Council of Governments
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCEA	Sustainable Community Environmental Assessment
SCS	Sustainable Community Strategy
SDP	Strategic Deployment Plan
SHOPP	State Highway Operation Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAC	Transportation Advisory Committee
TAOC	Transit Administrative Oversight Committee
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TE	Transportation Enhancements
TIP	Transportation Improvement Program
TPP	Transit Priority Project
TSGP	Transit Security Grant Program
USACE	United States Army Corps of Engineers
USFWS	United States Fish and Wildlife Service
UTN	Unmet Transit Needs
WE	Work Element



# BCAG Board of Directors Meeting

August 26, 2021  
9:00 a.m.



## BCAG Board Room

326 Huss Drive, Suite 100  
Chico, CA 95928

### [BCAG BOARD MEETING LIVE](#)

This meeting of the BCAG Board of Directors will also be available via Zoom through the following Zoom link:

**Zoom Meeting ID: 843 5774 1985    Password: 623934**

**To join the meeting by phone: +1 669 900 6833**

Members of the public may attend the meeting in person or via Zoom, public comments may be sent to: [board@bcag.org](mailto:board@bcag.org)

1. Pledge of Allegiance
2. Roll Call

### **CONSENT AGENDA**

3. Approval of Minutes from the July 22, 2021, BCAG Board of Directors Meeting (Attachment) – **Victoria**
4. Approval of Amendment #1 to the 2021/22 Overall Work Program (OWP) & Budget and Overall Work Program Agreement (OWPA) (Attachment) – **Julie**
5. Approval to Reinstate Emergency Paid Sick Leave Related to COVID-19 (Attachment) – **Cheryl**

### **ITEMS REMOVED FROM CONSENT AGENDA – *If Any***

### **ITEMS FOR ACTION**

6. Approval of Letter of Support to California Energy Commission for a Renewable Hydrogen Production Facility in Paradise (Attachment) – **Andy**

### **ITEMS FOR INFORMATION**

7. 2022 Regional Transportation Improvement Program (RTIP) Development (Attachment) - **Ivan**

## **ITEMS FROM THE FLOOR**

8. Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.

## **ADJOURNMENT**

9. The next meeting of the BCAG Board of Directors has been scheduled for Thursday September 23, 2021, **at the BCAG Board Room & via Zoom.**

*Copies of staff reports or other written documentation relating to items of the business referred to on the agenda are on file at the office of the Butte County Association of Governments (BCAG).  
Persons with questions concerning agenda items may call BCAG at (530) 809-4616.*

***Any handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.***

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #3



**DRAFT MEETING MINUTES  
OF THE BUTTE COUNTY  
ASSOCIATION OF GOVERNMENTS  
JULY 22, 2021**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:04 a.m. at the BCAG Conference Room, 326 Huss Drive, Suite 150, Chico CA.

**MEMBERS PRESENT IN PERSON**

Bill Connelly	Supervisor	District 1
Jody Jones	Councilmember	Town of Paradise
Kasey Reynolds	Vice Mayor	City of Chico
Doug Teeter	Supervisor	District 5
Tami Ritter	Supervisor	District 3
Tod Kimmelshue	Supervisor	District 4

**MEMBERS PRESENT REMOTELY**

J Angel Calderon	Councilmember	City of Gridley
John Busch	Councilmember	City of Biggs

**MEMBERS ABSENT**

Chuck Reynolds	Mayor	City of Oroville
Debra Lucero	Supervisor	District 2

**STAFF PRESENT**

Jon Clark	Executive Director
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Chris Devine	Planning Manager
Jim Peplow	Senior Transit Planner
Andy Newsum	Deputy Director
Ivan Garcia	Programming Specialist
Victoria Proctor	Administrative Assistant

**OTHERS PRESENT REMOTELY**

- Lance Atencio, Transdev
- Mary Neumann, Passages MSSP
- Rose Tryon, Town of Paradise

1. Pledge of Allegiance
2. Roll Call

## **CONSENT AGENDA**

3. Approval of Minutes from June 24, 2021 BCAG Board of Directors Meeting
4. Approval of Fiscal Year 2021/22 Preliminary Transportation Development Act (TDA) Claims
5. Approval of Social Services Transportation Advisory Council (SSTAC) Appointments

On motion by Board Member Ritter and seconded by Board Member Teeter, the Consent Agenda was unanimously approved.

## **ITEMS FOR ACTION**

### **6: Approval of Resolution 2021/22-02 to Receive Caltrans' Strategic Partnership Transit Grant Funding for North Valley Passenger Rail Strategic Plan**

Staff informed the Board that they were awarded a grant to study expanding passenger rail service from the Sacramento area to Butte County. In order to receive those funds, a resolution approved by the Board is required.

There was general discussion between Staff and the Board about potential routes this service could take, as well as where the funding will come from to make those rail line improvements. Approval of this funding will complete the North Valley Passenger Rail Strategic Plan, which will investigate existing Union Pacific Railroad lines that extend through Oroville and Chico from the Natomas area in order to determine which of those two routes is preferable. Staff will continue to keep the Board informed as this project moves forward.

On motion by Board Member Ritter and seconded by Board Member Kasey Reynolds, approval of Resolution 2021/22-02 to receive Caltrans' Strategic Partnership Transit Grant Funding for the North Valley Passenger Rail Strategic Plan was unanimously approved.

### **7: Approval of Consultant Contract Amendment for Non-Emergency Medical Transportation Service Consultant Scope of Work**

Staff updated the Board on the request that was brought at the June 24, 2021 meeting to study Non-Emergency Medical Transportation in Butte County. On June 29<sup>th</sup> a scope of work was received from the consultant and discussed with Staff on the 30<sup>th</sup>.

There was general conversation between the Board and Staff regarding the summary of the scope of work that was contained within the memo. This scope would develop a Draft NEMT Action Plan by June 2022 and would then be available should the Board determine it necessary to take further action. There was discussion about why this

**BCAG Board of Directors Meeting – Item #3**

**August 26, 2021**

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wasn't sent out to bid in an RFP process, and Staff let the Board know that this would just be amending the contract for the consultant already brought in for the Route Optimization Study.

On motion by Board Member Jones and seconded by Board Member Ritter, approval for the consultant contract amendment for Non-Emergency Medical Transportation Service was unanimously approved.

**ITEMS FROM THE FLOOR**

There were no items from the floor.

**ADJOURNMENT**

With no further items to discuss, the BCAG Board meeting adjourned at 9:18 AM.

**Attest:**

*Jon Clark, Executive Director*

*Victoria Proctor, Board Clerk*

*Butte County Association of Governments*



BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #4



## BCAG BOARD OF DIRECTORS

## Item #4 Consent

August 26, 2021

### **APPROVAL OF AMENDMENT #1 TO THE 2021/22 OVERALL WORK PROGRAM (OWP) & BUDGET AND OVERALL WORK PROGRAM AGREEMENT (OWPA)**

**PREPARED BY:** Julie Quinn, Chief Fiscal Officer

**ISSUE:** BCAG Chief Fiscal Officer is requesting the BCAG Board of Directors approval of an amendment with an effective date of July 1, 2021 for the FY21/22 OWP & Budget.

**DISCUSSION:** Amendment #1 adjusts the following work elements (WE) to reflect carryover of funding and related adjustment of consultant contracts for a total increase to revenue and expense of \$126,567.

The following changes by work element are:

- WE 22-123 19/20 SB1 Sustainable Communities Strategy (SCS): Increases the 19/20 SB1 funding and consultant expense by \$3,004 to actual carryover amount.
- WE 22-131 Chico to Sacramento Strategic Plan: Decreases the FTA 5304 grant and expenditures for the Chico to Sac plan by \$72,916 to the actual carryover amount.
- WE 22-301 Public Transit System Coordination & Planning: Increases the Routing Optimization Study by \$20,410 to actual carryover expense and increases FTA 5307 and match funding. Adds \$75,014 of consultant expense for additional project deliverable related to the B-Line Non-Emergency Medical Transportation Study (NEMT). Adds FHWA Planning funds and match to cover this project. The project description, tasks and products are included in the attached Work Element 22-301.
- WE 22-308 BRT Zero Emission Bus Rollout Plan: Increases the consultant expense by \$9,979 for the Zero Emission Rollout and Implementation Plan to actual contract expense. Applies the carryover of Low Carbon Transit Operations Program (LCTOP) state grant funds towards the project in place of LTF Planning funds.
- WE 22-216 SR 191 Mitigation: Addition of work element to complete the mitigation work on SR 191 which is fully funded with federal SHOPP funding. The project description, tasks and products are included in the attached Work Element 22-216.

**BCAG Board of Directors Meeting – Item #4**

**August 26, 2021**

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Attached is a summary of adjustments to the FY21/22 OWP & Budget and WE 22-301 and WE 22-216.

**STAFF RECOMMENDATION:** Approve Amendment #1 of the FY21/22 Overall Work Program & Budget and the OWP Agreement.

Key Staff: Julie Quinn, Chief Fiscal Officer  
Jon Clark, Executive Director  
Andy Newsum, Deputy Director  
Chris Devine, Senior Planner  
Sara Cain, Associate Senior Planner

**FISCAL YEAR 2021/22  
SUMMARY OF OWP AMENDMENT 1**

<b><u>22-123 19/20 SB1 SCS</u></b>			
	<u>PRIOR</u>	<u>AMENDED</u>	<u>NET CHANGE</u>
19/20 SB1- Carryover to 21/22	76,955	79,616	2,661
LTF PLANNING MATCH- Carryover 21/22	9,972	10,315	343
<b>TOTAL REVENUE</b>	<b>86,927</b>	<b>89,931</b>	<b>3,004</b>
SALARIES & BENEFITS	28,810	28,810	-
CONSULTANT	34,705	37,709	3,004
INDIRECT	23,412	23,412	-
<b>TOTAL EXPENDITURES</b>	<b>86,927</b>	<b>89,931</b>	<b>3,004</b>

<b><u>22-131 Chico to Sacramento Strategic Plan</u></b>			
	<u>PRIOR</u>	<u>AMENDED</u>	<u>NET CHANGE</u>
FTA 5304	154,150	89,598	(64,552)
LTF PLANNING MATCH	19,972	11,608	(8,364)
<b>TOTAL REVENUE</b>	<b>174,122</b>	<b>101,206</b>	<b>(72,916)</b>
SALARIES & BENEFITS	30,024	20,314	(9,710)
CONSULTANT	119,701	64,385	(55,316)
INDIRECT	24,397	16,507	(7,890)
<b>TOTAL EXPENDITURES</b>	<b>174,122</b>	<b>101,206</b>	<b>(72,916)</b>

<b><u>22-301 Transit Systems Coordination &amp; Planning</u></b>			
	<u>PRIOR</u>	<u>AMENDED</u>	<u>NET CHANGE</u>
FHWA PL	14,816	81,225	66,409
FTA 5303	71,000	71,000	-
FTA 5307	160,000	176,328	16,328
LTF PLANNING MATCH	51,119	63,806	12,687
<b>TOTAL REVENUE</b>	<b>296,935</b>	<b>392,359</b>	<b>95,424</b>
SALARIES & BENEFITS	53,477	53,477	-
CONSULTANT Routing Optimization	200,000	220,410	20,410
CONSULTANTS- NEMT	-	75,014	75,014
INDIRECT	43,458	43,458	-
<b>TOTAL EXPENDITURES</b>	<b>296,935</b>	<b>392,359</b>	<b>95,424</b>

<b>22-308 ZEB Rollout Plan</b>			
	PRIOR	AMENDED	NET CHANGE
PPM	226,000	226,000	-
LTF PLANNING	224,035	124,014	(100,021)
CAPITAL RESERVES	200,000	200,000	-
LCTOP	50,000	160,000	110,000
<b>TOTAL REVENUE</b>	<b>700,035</b>	<b>710,014</b>	<b>9,979</b>
SALARIES & BENEFITS	124,148	124,148	-
CONSULTANTS	475,000	484,979	9,979
INDIRECT	100,887	100,887	-
<b>TOTAL EXPENDITURES</b>	<b>700,035</b>	<b>710,014</b>	<b>9,979</b>

<b>21-216 SR 191 Mitigation</b>			
	PRIOR	AMENDED	NET CHANGE
SHOPP	-	91,076	91,076
<b>TOTAL REVENUE</b>	<b>-</b>	<b>91,076</b>	<b>91,076</b>
SALARIES & BENEFITS	-	33,695	33,695
PROFESSIONAL SERVICES	-	30,000	30,000
INDIRECT	-	27,381	27,381
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>91,076</b>	<b>91,076</b>

<b>NET CHANGE IN BUDGET REVENUE:</b>	PRIOR	AMENDED	NET CHANGE
PL	\$ 757,211	823,620	66,409
19-20 SB1	\$ 76,955	79,616	2,661
FTA 5304	\$ 654,150	589,598	(64,552)
FTA 5307	\$ 160,000	176,328	16,328
LTF PLANNING MATCH	\$ 687,685	592,330	(95,355)
LCTOP	\$ 50,000	160,000	110,000
SHOPP	\$ -	91,076	91,076

<b>NET BUDGET REVENUE CHANGE</b>		<b>\$ 126,567</b>
PREVIOUS OWP REVENUE-		4,681,416
Amended Total Programmed		4,807,983
Less amounts programmed for future years		-
<b>AMENDED TOTAL OWP REVENUE</b>		<b>\$ 4,807,983</b>

SALARIES	\$ 236,459	\$ 260,444	23,985
INDIRECT	\$ 192,154	\$ 211,645	19,491
SERVICES & SUPPLIES	\$ 829,406	\$ 912,497	83,091
<b>NET BUDGET EXPENDITURE CHANGE</b>		<b>\$ 126,567</b>	
PREVIOUS OWP EXPENDITURES		4,681,416	
<b>AMENDED TOTAL OWP EXPENDITURES</b>		<b>\$ 4,807,983</b>	



## WORK ELEMENT 22-301

### Transit Systems Coordination & Planning

**OBJECTIVE:** To coordinate the required planning activities for the Butte County Regional Transit System.

**DESCRIPTION:** Starting with the 2001/02 FY, BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express).

In 2005, the cities, town and county consolidated the transit policy making authority under BCAG in addition to the day-to-day administration responsibilities. BCAG's Joint Powers Agreement has been amended to include the policy making responsibilities for the new public consolidated regional transit system.

To work with staff on policy and planning issues concerning Butte Regional Transit, a Transit Administrative Oversight Committee was established that includes representatives from each of the member jurisdictions that include staff from the cities, town, and county. During the 2021/22 FY, staff will continue working with the Transit Administrative Oversight Committee on planning and policy issues regarding Butte Regional Transit.

Since the 2012/13 FY, BCAG has assisted with the establishment of *HelpCentral.Org* to develop a centralized Human Services/Public Transportation website to improve Regional Mobility. During the 2018/19 FY, BCAG leased office space too *HelpCentral.Org* and continues to coordinate necessary activities with HelpCentral.Org to ensure correct transit information is provided to the public.

BCAG will continue to coordinate public transit planning in cooperation with the local jurisdictions, social service agencies, non-profit agencies, and the public. As part of the consolidation process, BCAG expanded the role of the Social Services Transportation Advisory Council (SSTAC) to include a broader role in transit planning activities. In addition to coordinating the annual unmet needs process, the SSTAC serves as a regional transit advisory committee to staff and the BCAG Board on transit issues.

During the previous fiscal year, BCAG received FTA 5307 funds to prepare the Butte Regional Transit Routing Optimization Study to meet current and future needs of B-Line riders. The goal of the study is to provide recommendations to improve ridership, identify alternative routing options, and develop innovative solutions that utilize B-Line's existing resources. The consultant team will continue analysis of the system and develop design alternatives with input from the public and stakeholder groups in FY 2021/22. The study will be complete in FY 2022/23.

BCAG is also preparing a study of Non-Emergency Medical Transportation (NEMT) in Butte County. The study will identify sustainable solutions with the necessary infrastructure, funding, and resources for individuals who cannot use public or private transportation to get to medical

appointments. The goals of the project are to describe the types of extent of needs for NEMT, to consider responsive and cost-effective service models, and to present a NEMT Action Plan for moving forward the preferred alternative(s). The consultant team will lead the analysis with feedback from key stakeholders, including BCAG Board and SSTAC members. The study will be complete in FY 2021/22.

**PREVIOUS WORK:** Coordinated Public Transit-Human Services Transportation Plan 2007/08; Short-Range Transit Plans 1998/99; Countywide Transit Consolidation Study Report 2000/2001; Startup of Butte Regional Transit July 2005; Market Based Transit Study 2010/11.

**TASKS:**

- 1) Review, update and revise routes and schedules based upon AVL/GPS system data, driver and public input, coordinate implementation with contractor, BCAG Board and Public – ongoing (*BCAG Staff*)
- 2) Monitor and evaluate Butte Regional Transit in consultation with Transit Administrative Oversight Committee – ongoing (*BCAG Staff*)
- 3) Hold public workshops as needed to educate riders on using the B-Line Fixed Route and Paratransit services – coordinate in low-income and senior communities as well as with traditionally underrepresented populations – ongoing (*BCAG Staff*)
- 4) Plan annual budget meeting for regional transit system – February 2022 (*BCAG Staff*)
- 5) Monitor available funding sources for transportation issues – ongoing (*BCAG Staff*)
- 6) Oversee/Prepare appropriate FTA funding applications and program of projects – October 2021/May 2022 (*BCAG Staff*)
- 7) Attend appropriate transportation related workshops and meetings – as needed (*BCAG Staff*)
- 8) Coordinate with Butte OEM, EOC Logistics, and CalOES on Butte County Emergency Management Plan – as needed (*BCAG Staff*)
- 9) Document all Tribal Government-to-Government relations and communications – ongoing (*BCAG Staff*)
- 10) Review, update and revise the Coordinated Public Transit-Human Services Transportation Plan based on changes from FY2017/18. Coordinate implementation with local jurisdictions, social service agencies, non-profit agencies, BCAG Board and the public – as needed (*BCAG Staff*)
- 11) Prepare the B-Line Routing Optimization Study including a review of existing conditions, network redesign recommendations, a marketing plan, and on-going public outreach events – July 2021 – June 2022 (*BCAG Staff*)

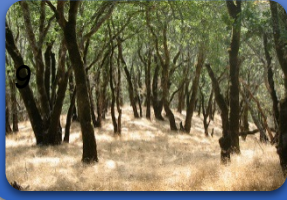
12) Prepare the B-Line Non-Emergency Medical Transportation Study to identify the NEMT problem, alternatives, and an Action Plan with on-going outreach with key stakeholders – August 2021 – June 2022.

WE 22-301 PRODUCTS	SCHEDULE
1. Coordination of transit policy in consultation with Transit Administrative Oversight Committee and BCAG Board of Directors <i>(BCAG Staff)</i>	Ongoing
2. Implement ongoing transit planning activities including public involvement process <i>(BCAG Staff)</i>	Ongoing
3. Prepare public outreach and marketing materials including brochures, commercials and other advertisement related materials to promote and encourage using B-Line transit <i>(BCAG Staff)</i>	Ongoing
4. TAOC meeting agenda and minutes <i>(BCAG Staff)</i>	February 2022
5. Coordinate with the Local and State Law Enforcement and Federal Agencies with Homeland Security training <i>(BCAG Staff)</i>	Ongoing
6. B-Line Routing Optimization Study invoices and FTA reports, public outreach materials, Existing Conditions Report, Routing Optimization Study Report, and Marketing Plan <i>(BCAG Staff)</i>	July 2021 – June 2022
7. B-Line Non-Emergency Medical Transportation Study invoices and reporting, workshop summaries, meeting notes, NEMT Action Plan	August 2021 – June 2022

STAFFING	PERSON MONTHS
Senior Planner	2.0
Associate Senior Planner	2.0
Assistant Planner	1.0
<b>TOTAL</b>	<b>5.0</b>

REVENUES		EXPENDITURES	
FHWA PL	\$81,225	Personnel	\$53,477
FTA 5303	\$71,000	Consultant	\$295,424
LTF MATCH	\$63,806	Indirect Cost	\$43,458
FTA 5307	\$176,328		
<b>TOTAL</b>	<b>\$392,359</b>	<b>TOTAL</b>	<b>\$392,359</b>





## WORK ELEMENT 22-216

### State Route 191 Mitigation

**OBJECTIVE:** To implement the required federal and state environmental mitigation requirements for the completed State Route 191 State Highway Operations and Protection Program (SHOPP) project south of the Town of Paradise.

**DESCRIPTION:** BCAG was requested by Caltrans District 3 to implement the required mitigation for the State Route 191 SHOPP project south of the Town of Paradise in Butte County. Staff executed a Cooperative Agreement with Caltrans during the 2019-2020 Fiscal Year defining the terms and funding requirements to accomplish the mitigation. The mitigation project involved locating and protecting in perpetuity a sufficient acreage of blue oak woodland and jurisdictional stream via voluntary conservation agreement with willing landowner.

During the 2019-2020 and 2020-2021 Fiscal Years, BCAG entered into an Option Agreement to purchase a conservation easement on a 427.4-acre site northeast of Chico that meets the project mitigation requirements. A Land Management Plan (LMP) was developed along with necessary documents and agreements with Northern California Regional Land Trust (NCRLT) to manage the easement and endowment and oversee the required management and monitoring of the mitigation lands in perpetuity.

During the 2021-2022 Fiscal Year, work will continue with Caltrans and NCRLT to finalize the purchase of the conservation easement, funding of the endowment, and execution of agreements.

#### TASKS

- 1) Work with Caltrans District 3 and NCRLT finalize purchase of conservation easement.
- 2) Establish endowment funds with NCRLT.
- 3) Finalize management and monitoring actions and protocols with NCRLT and landowners.
- 4) Complete and execute agreements between BCAG, landowner and NCRLT.
- 5) Attend meetings with Caltrans and NCRLT.
- 6) Make site visits to mitigation property as necessary.

WE 22-216 PRODUCTS	SCHEDULE
1. Final Agreements (BCAG/Consultants)	October 2021
2. Final Close of Escrow Documents with Title Company (BCAG/Consultants)	December 2021

STAFFING	PERSON MONTHS
Planning Manager	2.5
<b>TOTAL</b>	<b>2.5</b>

REVENUES		EXPENDITURES	
SHOPP	\$91,076	Personnel	\$33,695
		Consultant	\$30,000
		Indirect Costs	\$27,381
<b>TOTAL</b>	<b>\$91,076</b>	<b>TOTAL</b>	<b>\$91,076</b>

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #5



## BCAG BOARD OF DIRECTORS

## Item #5 Consent

August 26, 2021

### **APPROVAL OF RESOLUTION 2021/22-03 TO RESINSTATE 80 HOURS OF EMERGENCY PAID SICK LEAVE RELATED TO COVID-19 & AUTHORIZE THE EXECUTIVE DIRECTOR TO IMPLEMENT STATE & FEDERAL LAWS AS THEY ARE PASSED**

**PREPARED BY:** Cheryl Massae, Human Resources Manager

**ISSUE:** In May 2020, the BCAG Board approved Emergency Paid Sick Leave (EPSL) hours due to the COVID-19 pandemic. Those hours expired on December 31, 2020.

**DISCUSSION:** In response to the continuing COVID-19 pandemic, BCAG is requesting the BCAG Board extend granted EPSL hours to expire on December 31, 2021 and any hours taken be retroactive to January 1, 2021.

The total amount of hours available to an employee impacted by COVID-19 would be 80 EPSL hours, less any hours previously taken within the calendar years of 2020 and 2021.

There are restrictions on the usage of the EPSL hours and can only be used for the following purposes:

1. The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19. (Governor's Shelter in Place Order qualifies under this reason)
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to a Federal, State, or local quarantine or isolation order related to COVID-19 or been advised by a health care provider to self-quarantine due to concerns related to COVID-19 order as described in subparagraph (1) or has been advised as described in paragraph (2).
5. The employee is caring for a child of such employee if the school or place of care of the child has been closed, or the child care provider of such son or daughter is unavailable, due to COVID-19 precautions. Their own illness, caring for ill family members, self-quarantine or needing to provide child care due to schools and child-care facilities being closed.

**BCAG Board of Directors Meeting – Item #5**

**August 26, 2021**

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Additionally, it is requested that the BCAG Board delegate authority to the Executive Director to develop, implement and facilitate compensating employees who are unable to work due to COVID-19, whether directly or indirectly impacted, and to implement Federal and State laws and orders regarding employee pay related to COVID-19 as they are passed.

**STAFF RECOMMENDATION:** Adoption of Resolution 2021-22-03 approving an extension for Emergency Paid Sick Leave (EPSL) hours to December 31, 2021 and authorize the Executive Director to implement Federal and State laws and orders related to COVID-19 and employee pay as they are passed.

Key Staff: Cheryl Massae, Human Resources Manager



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS  
RESOLUTION NO 2021-22-03**



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**RESOLUTION OF THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS  
TO EXTEND 80 HOURS EMERGENCY PAID SICK LEAVE (EPSL) RELATED TO  
COVID-19 TO EXPIRE DECEMBER 31, 2021**

**WHEREAS**, in response to COVID-19 health emergency declarations at both the State and Federal levels, the Butte County Association of Governments requested a formal adoption of granted EPSL hours to be consistent with the County of Butte defined as follows:

- Families First Coronavirus Response Act (HR6201) granting 80 hours of EPSL if an employee is significantly impacted by the COVID-19 pandemic. (effective April 1, 2020)
- Butte County Association of Governments Board of Directors approved 80 hours of EPSL for BCAG employees (approved May 28, 2020)

**WHEREAS**, the total amount of hours available to an employee impacted by COVID-19 expired on December 31, 2020. Due to the continuation of the COVID-19 pandemic, the BCAG Board of Directors has approved to extend the expiration date to December 31, 2021 and retroactive to January 1, 2021 for any unused hours previously approved.

The restrictions remain on the usage of the EPSL hours and can only be used for the following purposes:

1. The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to a Federal, State, or local quarantine or isolation order related to COVID-19 or been advised by a health care provider to self-quarantine due to concerns related to COVID-19 order as described in subparagraph (1) or has been advised as described in paragraph (2).
5. The employee is caring for a son or daughter of such employee if the school or place of care of the son or daughter has been closed, or the childcare provider of such son or daughter is unavailable, due to COVID-19 precautions. Their own illness, caring for ill family members, self-quarantine or needing to provide childcare due to schools and child-care facilities being closed.

**WHEREAS**, the BCAG Board has delegated authority to the Executive Director, to develop, implement and report back to the BCAG Board of Directors on additional processes and rules to facilitate compensating employees who are unable to work due to COVID-19, whether directly or indirectly impacted, and to implement Federal and State laws and orders regarding employee pay related to COVID-19 as they are passed.

**NOW THEREFORE BE IT RESOLVED**, the Butte County Association of Governments is hereby authorized implement said changes as related to COVID-19.

**PASSED AND ADOPTED** by the Butte County Association of Governments Board of Directors on the 26<sup>th</sup> of August 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**APPROVED:**

\_\_\_\_\_  
BILL CONNELLY, CHAIR  
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**ATTEST:**

\_\_\_\_\_  
JON A. CLARK, EXECUTIVE DIRECTOR  
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #6





## BCAG BOARD OF DIRECTORS

## Item #6 Action

August 16, 2021

### **APPROVAL OF LETTER OF SUPPORT TO CALIFORNIA ENERGY COMMISSION FOR A RENEWABLE HYDROGEN PRODUCTION FACILITY IN PARADISE**

**PREPARED BY:** Andy Newsum, Deputy Director

**ISSUE:** BCAG is seeking Board support for the construction of a hydrogen production facility in Paradise.

**DISCUSSION:** In May of this year, and during the development of the BCAG Zero Emissions Rollout Plan by BCAG consultant Center for Transportation and the Environment (CTE), staff was made aware of a grant application being worked on for the construction of a fuel grade hydrogen production facility in Paradise.

As BCAG begins transitioning to a 100% zero emission fleet, hydrogen fuel cells have similar range capabilities as compressed natural gas and diesel. However, hydrogen is costly to produce and transport over long distances between production facilities and dispensing (fueling) locations. Fuel grade hydrogen being produced in close proximity to a fueling location (BCAG) makes the use of fuel cell technology much more feasible for consideration.

Zero emissions fuel grade hydrogen requires significantly less electricity during production in comparison to the charging of batteries for electric vehicles. It appears the development of hydrogen fuel cell technology will compliment, and eventually compete with, battery electric technology as a sustainable option for zero emissions vehicles. Staff believes the development of sustainable fuel grade hydrogen for fuel cells in relatively close-proximity to BCAG and B-Line services is a reasonable project worthy of support.

**STAFF RECOMMENDATION:** Staff requests Board approval of a project support letter on behalf of BCAG signed by the Chair of the BCAG Board of Directors.

Key Staff: Jon Clark, Executive Director  
Andy Newsum, Deputy Director  
Sara Cain, Associate Senior Planner



326 Huss Drive, Suite 150  
Chico, California 95928  
(530) 809-4616 FAX (530) 879-2444

August 26, 2021

Kevyn Piper, Commission Agreement Officer  
California Energy Commission  
1516 Ninth Street, MS-18  
Sacramento, California 95814

**Subject:** Letter of Support for the Paradise Renewable Hydrogen Project – GFO-20-609 Renewable Hydrogen Transportation Fuel Production

The Butte County Association of Governments (BCAG) is pleased to offer this letter of support for the **Paradise Renewable Hydrogen Project** led by **SG H2 Paradise Holding Company LLC** in response to the California Energy Commission's (CEC) Renewable Hydrogen Transportation Fuel Production Grant Funding Opportunity (GFO-20-609). The proposed project involves the construction of a hydrogen production facility in Paradise, California that will convert the biogenic fraction of waste wood from forest clearing to renewable hydrogen to supply hydrogen refueling stations and other end users in California.

BCAG is the federally recognized Regional Transportation Planning Agency (RTPA) and Metropolitan Planning Organization (MPO) for Butte County. The BCAG Board of Directors also serves as the administrative and policy Board for Butte Regional Transit (BRT), more commonly known as the B-Line. BCAG/BRT has a strong interest in advancing clean transportation technologies that utilize local renewable resources, produce sustainable renewable fuels, and expand alternative fueling infrastructure in California. As BCAG transitions its public transportation fixed route and Dial a Ride services towards zero emissions goals set by the State of California, geographically close access to fuel grade hydrogen is a significant factor in determining what types of Zero Emission Vehicles (ZEVs) can be put into B-Line service.

As such, BCAG supports the project's goal to produce approximately 3,850,000 kg of hydrogen per year from renewable resources for use in fuel cell electric vehicles (FCEV). Deploying these zero-emission FCEVs in place of fossil fuel vehicles will reduce energy consumption and harmful emissions, including criteria pollutants and greenhouse gas emissions, contributing to improved air quality in California. In addition, BCAG supports the project's plan to create local employment, including thousands of construction jobs, forty high-paying permanent jobs, and 28 full-time operations personnel.

We strongly support the advancement of the Paradise Renewable Hydrogen Project and recommend the CEC to fund this valuable project.

Sincerely,

Bill Connelly  
Chair, BCAG Board of Directors

BUTTE COUNTY ASSOCIATION  
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING  
ITEM #7



## BCAG BOARD OF DIRECTORS

## Item #7 Information

August 26, 2021

### 2022 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP) DEVELOPMENT

**PREPARED BY:** Iván Garcia, Transportation Programming Specialist

**ISSUE:** BCAG is required to prepare and adopt a Regional Transportation Improvement Program (RTIP) by December 15, 2021, for the 2022 State Transportation Improvement Program (STIP).

**DISCUSSION:** The purpose of the RTIP is to identify programming recommendations for the State Transportation Improvement Program (STIP). The 2022 STIP will cover the next five fiscal years beginning July 1, 2022 (FYs 22/23-26/27). The STIP is adopted by the California Transportation Commission (CTC) and is comprised of two components including the Regional Improvement Program and Interregional Improvement Program.

#### STIP Components:

- 1) **75% - Regional Improvement Program (RIP).** Projects nominated by the Regional Transportation Planning Agencies (RTPAs) like BCAG as part of the Regional Transportation Improvement Program (RTIP Document)
- 2) **25% - Interregional Improvement Program (IIP).** Projects nominated by Caltrans as part of their Interregional Transportation Improvement Program (ITIP).

#### RTIP/STIP Schedule:

August 5, 2021	BCAG TAC Informed of upcoming call for projects
August 26, 2021	BCAG Board of Directors – <b>Call for New Projects</b>
<b>October 1, 2021</b>	<b>Project Nominations Due to BCAG for RTIP Consideration</b>
December 9, 2021	BCAG Board Adoption of 2022 RTIP
March 23-24, 2022	CTC Adopts the 2022 STIP

**Funding**

Every two years, Caltrans prepares a “Fund Estimate” (FE) identifying the amount of funding available to regions for new projects. For this STIP Fund Estimate, the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) provided additional funding to California for transportation purposes. The STIP Regional Improvement Program and CRRSAA funding for the region include:

- **STIP/RTIP**                      **\$10,444,000 Delivery under STIP guidelines**
  - **CRSAA (STIP)**                **\$1,262,252 Delivery through CRRSAA/STIP guidelines**
  - **CRRSAA (Non-STIP) \$1,061,606 Delivery through CRRSAA/STIP guidelines**
- \$12,767,858 Total through FY 26/27 to Butte County**

**Requirements for ALL Projects**

BCAG has identified 4 requirements for new project programming consideration. These requirements are defined in the STIP guidelines.

- **Regional Transportation Plan/Sustainable Communities Strategy** – All projects are required to be included in the current 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).
- **Project Study Reports** – A complete project study report (PSR) or, for a project that is not on a State highway, a PSR equivalent.
- **Criteria for Measuring Performance and Cost-Effectiveness** – Depending on the project, some level of performance metric demonstration is required. The criterion in the guidelines aims to capture: VMT reductions, air quality benefits, mode shift, distance to transit service and safety benefits as relevant to the project.
- **ePPR** – An Electronic Project Programming Request form is required. This electronic form identifies the basic scope, benefits, funding, and schedule for the proposed project.

**BCAG Project Criteria Evaluation**

BCAG is developing project evaluation criteria that is consistent with the goals of the Climate Action Plan for Transportation Infrastructure (CAPTI) built from the Governor’s Executive Orders (EO) EO N-19-19 and N-79-20. These Executive Orders and the CAPTI are expected to become the basis for which ALL transportation funding is delivered. Additionally, BCAG is required to report progress on the Federal Performance Measures to FHWA and to California Air Resources Board (CARB) under SB 375 for achieved GHG reductions.

**BCAG Board of Directors Meeting – Item #7**

**August 26, 2021**

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In an effort to meet the various existing and impending guidelines, programs and reporting, RTIP project evaluation criteria are expected to focus on:

- Green House Gas (GHG) reduction
- Vehicle Miles Travel (VMT) reduction
- Development and integration of public transit with multimodal rail, bicycle, and pedestrian infrastructure (Mode Shift)
- Significant expansion of equitable transportation opportunities to underserved communities
- Safety

**REQUESTED ACTION:** This item is presented for information and discussion. This item has been discussed with the BCAG Transportation Advisory Committee.

Key staff:     Jon Clark, Executive Director  
                  Andy Newsum, Deputy Director  
                  Iván García, Transportation Programming Specialist